



OFFICE: 262.542.9000  
WEBSITE: [www.vjscs.com](http://www.vjscs.com)

**BUILDING WITH PURPOSE**

HEADQUARTERS:  
W233 N2847 Roundy Circle West  
Pewaukee, WI 53072

MILWAUKEE OFFICE:  
411 East Wisconsin Avenue, Ste. 320,  
Milwaukee, WI 53202

## APPLICATION INFORMATION AND INSTRUCTIONS

VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP  
FOR FULL-TIME UNDERGRADUATE STUDIES

Please read the following instructions prior to completing any forms. Feel free to keep these instructions for future reference.

1. Please complete the following scholarship application and financial statements, providing as much information as possible for the scholarship selection committee. Typed copies only; handwritten applications will not be accepted.
2. There are two ways to submit:

- **Send one (1) printed/completed packet to:**

Scholarship Selection Committee  
VJS Construction Services, Inc.  
W233 N2847 Roundy Circle West  
Pewaukee, WI 53072  
Attn: Human Resources

- **Or Email [hr@vjscs.com](mailto:hr@vjscs.com)** a link to a folder containing the required items via Google Drive or Dropbox.

Each packet should be completed in the following manner:

\_\_\_\_\_ \* Completed VJS Construction Services application form and financial statement.

\_\_\_\_\_ \* Resume. Provide a one-page typed resume. This is to be a professional resume!

\_\_\_\_\_ \* High school/college transcripts with most recent grades. Report cards will not be accepted. Transcripts may be sent when grades are available. (Please make note of this on the application packet).



Applicant must have a high school/college cumulative grade point average of at least 2.5 to be eligible for a scholarship.

\_\_\_\_\_ \*High school test scores from college admission tests (ACT, PSAT OR SAT) are needed for all high school seniors.

\_\_\_\_\_ \*Essay. Answer 1 of the 2 questions provided. If you have previously applied for a scholarship, please do not re-submit the same essay question from a prior year.

\_\_\_\_\_ \*Two letters of recommendation. One from a current teacher with whom you have had contact during the current school year. The second from a current employer or organization in which you provide community service work. (Request to furnish recommendation forms are attached to these materials). The Scholarship Selection Committee needs to receive all information by **June 3, 2026**.

3. One of the final criteria of the applicant is to have a 30-minute interview with the Scholarship Selection Committee. If the applicant does not have an interview, he/she will not be eligible to receive a scholarship. Interviews will be held in mid to late June.
4. Scholarship awards are based on all information provided in the application packet and interview. Thus, late packets and incomplete packets cannot be accepted. (Transcripts may be sent when grades are available). Scholarship recipients will be announced in July. The decisions of the independent Scholarship Selection Committee will be final and must remain confidential. Awards will be pending upon receipt of spring grades.
5. To be eligible for a Thomas S. Schueler Scholarship, the parent must be employed by VJS Construction Services, Inc. for a **minimum of two years of continuous employment**.
6. Scholarships are available for undergraduate students only and the maximum amount of scholarships to be awarded to any one applicant is four.



7. Children of the Owners of VJS Construction Services, Inc. are not eligible to receive the Thomas S. Schueler Scholarship.

It is the applicant's responsibility to see that VJS Construction Services, Inc. Scholarship Selection Committee receives the entire completed packet no later than **June 3, 2026**. Interviews will take place mid to late June 2026.

**If you have any questions, please contact Rachel Hensgen at 262.446.6426 or e-mail [HR@vjscs.com](mailto:HR@vjscs.com).**



**APPLICATION FOR SCHOLARSHIP GRANT**

VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

Please complete all sections of the application. Missing information will delay final processing to the selection committee.

1.	Applicants Full Name:	
	Year/Standing as of Fall 2026 (freshman, etc.):	
	College Attending/Planning to Attend:	
	Anticipated Graduation Date:	
	Current Address (if applicable):	
	Cell Phone:	Email:
	Date of Birth:	
2.	Parent's Full Name:	
	Parent's Address (if different):	
	Parent's Department/Position:	
	Date Parent Began Employment at VJS: <b>(Parent must be employed for two continuous years to be eligible)</b>	
3.	Have you been awarded a Thomas S. Schueler scholarship in the past?	YES _____ NO _____ If yes, how many years? _____
4.	Education Institution(s) to which you have applied or plan to apply:	1. 2.



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**FINANCIAL STATEMENT - STUDENT**  
VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

1	Estimate the annual amount of money needed for:
	<b>TUITION:</b>
	<b>BOOKS:</b>
	<b>DORMITORY/HOUSING/APARTMENT RENTAL:</b>
	<b>COMMUTING COSTS:</b>
	<b>TRANSPORTATION:</b>
	<b>OTHER (EXPLAIN):</b>
2.	Of the above expenses, which are you personally responsible?
3.	What will your family contribute?
4.	Have you applied for any other grants/loans? _____. If so, please explain:



I hereby declare that the information reported above is true and complete, **including two years of continuous employment at VJS.**

Student's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_



### **ESSAY QUESTION**

VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

Answer one (1) of the following statements in a professionally written, concise essay. Be sure to adequately describe both the place and the feeling or memory generated. The essay should contain a minimum of 500 words, maximum of 750 words. Grammar, punctuation, and spelling are expected to be correct.

- Tell us about a passion project, hobby, or interest that brings you joy. How has pursuing it shaped your identity or influenced your future goals?
- Describe a situation where you saw a need in your community and took action—or hope to take action in the future. What inspired you, and what impact did you hope to make?



**REQUEST FOR RECOMMENDATION**  
VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

Dear Teacher, Counselor or Administrator:

The Scholarship Selection Committee appreciates you taking the time to provide a reference for the applicant whom you have had direct contact with within the last academic year. Please identify below 1) your relationship with the applicant, 2) your assessment of his or her academic performance, motivation, ability and character, and 3) any other factors which might help our Scholarship Selection Committee.

Please continue a second page if necessary. Remember to typewrite or use a word processor only.

NOTE: All recommendations must be received and included in the applicant's packet, no later than **June 3, 2026**.

Name of Applicant:	
Your Name:	
Your Relationship with Applicant:	
Assessment of Academic Performance:	



**REQUEST FOR RECOMMENDATION**  
VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

Dear Current Employer or Organization in which the Applicant Provides Community Service Work:

The Scholarship Selection Committee appreciates you taking the time to provide a reference for the applicant whom you have had direct contact with within the last academic year. Please identify below 1) your relationship with the applicant, 2) your assessment of his or her performance, motivation, ability and character, and 3) any other factors which might help our Scholarship Selection Committee.

Please continue a second page if necessary. Remember to typewrite or use a word processor only.

NOTE: All recommendations must be received and included in the applicant's packet, no later than **June 3, 2026**.

Name of Applicant:	
Your Name:	
Your Relationship with Applicant:	
Assessment of Performance:	



## **SCHOLARSHIP APPLICATION SCORING PROCESS**

VJS CONSTRUCTION SERVICES, INC.  
THOMAS S. SCHUELER SCHOLARSHIP

Scoring is based on 100 points using the following criteria:

### **GPA (maximum of 20 points)**

<b>POINTS</b>	<b>GPA</b>	<b>ACT</b>	<b>SAT</b>
20	4.0	27-36	1210-2400
15	3.0	23-26	1060-1170
10	2.0	20-22	950-1030

### **RESUME/APPLICATION (maximum of 15 points)**

Application is complete, words are correctly spelled, grammar is accurate, and questions are answered clearly and concisely. Resume has a professional presentation. Skills and competencies learned are clear and are related to professional goals.

### **STATEMENT (maximum of 15 points)**

Statement is clearly and concisely written, and well organized. Spelling, punctuation, and grammar are correct.

### **RECOMMENDATIONS (maximum of 10 points)**

One must be a current faculty member who is familiar with the student's academic work. The other may be an employer or community service organization. Do NOT use friends or family. These are to be professional references.

### **COMMUNITY SERVICE (maximum of 15 points)**

Statement is clearly and concisely written as to the applicant's community service work. Spelling, punctuation, and grammar are correct.

### **INTERVIEW (maximum of 24 points)**

Applicants are expected to be on time and dressed appropriately. We want to make this a learning experience. Good eye contact and a friendly, relaxed manner will make this a good experience. Allow for travel time. It is appropriate to ask



questions of the interviewers or to prepare to talk about accomplishments if they do not come out in the interview questioning process.