



**FORMER EMPLOYERS** (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST)

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				

ARE YOU EMPLOYED NOW? IF SO, MAY WE INQUIRE  
OF YOUR PRESENT EMPLOYER?

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

**REFERENCES:** GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	BUSINESS	PHONE / E-MAIL	RELATIONSHIP
1			
2			
3			

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THAT PRESIDENT, HAS THE AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING."

DATE SIGNATURE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE

REMARKS:

NEATNESS

ABILITY

HIRED:  YES  NO

POSITION

DEPT.

SALARY/WAGE

DATE REPORTING TO WORK

APPROVED: 1.

2.

3.

EMPLOYMENT MANAGER

DEPT. HEAD

GENERAL MANAGER

THIS FORM HAS BEEN DESIGNED TO STRICTLY COMPLY WITH STATE AND FEDERAL FAIR EMPLOYMENT PRACTICE LAWS PROHIBITING  
EMPLOYMENT DISCRIMINATION.



W233 N2847 Roundy Circle West  
 Pewaukee, Wisconsin 53072  
 Phone: 262.542.9000  
 Fax: 262.542.1371  
 www.vjscs.com

*You Can Build on That*

**JOB SKILLS**

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Position Applied for:** \_\_\_\_\_

(Instruction: Check each box that applies. Additional comments or information may be added on back of page.)  
**(In addition – please provide a copy of any certificate received for training)**

**Construction Work Experience:**

- Commercial
  - Wood Frame
  - Structural Steel
  - Metal Buildings
- Residential
  - Apartments
  - Other \_\_\_\_\_
- Field Engineering (tools & instruments used)
- Blueprint Reading
- Certified Welder
- Supervisory Training
- Journeyman (card)

**OSHA:**

- OSHA 10
- OSHA 30

**Finish Work Experience:**

**INTERIOR**

- Doors & Windows
- Wall & Flr Specialties
- Cabinetry
- Stairs

**EXTERIOR**

- Metal Siding
- Vinyl Siding
- Wood Siding
- Other: \_\_\_\_\_

**Layout Experience:**

- Construction Site
- Foundation & Wall
- Floor & Wall
- Truss
- Parking & Final Grade

**Framing Experience:**

- Floor Systems
- Wall Systems
- Roof Systems
- Stairs
- Types of Floors: \_\_\_\_\_

**Forms & Concrete Experience:**

- Formed
- Concrete Flat
- Type Used: \_\_\_\_\_

**Safety Training:**

- Ladders & Scaffolds
- Fall Protection
- Fire Protection
- Lifting
- Hazard
- Confined Space Entry
- Lockout/Tagout
- Power Tools
- Hand Tools
- Electrical
- Forklift – Classroom
- Forklift – Behind the Wheel
- Basic Rigging
- Gas & Arc Welding
- Blood Borne Pathogens
- First Aid/CPR
- PPE